



South Florida Autism Charter Schools, Inc.

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SFACS

Governing Board Meeting
Fri., January 11, 2019
8:30 a.m.

Location: SFACS Conference Room

Present:

Board members: Glenn Pierce, Max Wyler, Michael Marsh; Via teleconference: Carrie Landess, Yadira Martinez-Fernandez

Staff: Dr. Tamara Moodie, Susan Leon, Kristen Falepaina, Amanda Ammon, Frank Rodriguez

Mr. Pierce called the meeting to order. The minutes from the November 2, 2018 board meeting were reviewed and approved.

Public Comment: Mr. Pierce opened the floor for public comment; there was none.

Financial Report: Mr. Pierce reviewed the balance sheet with the board and stated that the school is good financial position.

School Report: Charter Renewal: Mr. Pierce reported to the board that he, Dr. Moodie and SFACS Administration staff met with district staff from the Charter School Compliance and Support office (CSCS) on 12/19/18 to discuss compliance issues. CSCS staff would like for us to work on the following issues moving forward (a corrective action plan was distributed to the Board):

- IEP Goals & Development
- Student Grade Assignment & Grade Book Management
- Student Transition
- Curriculum Alignment
- Certification Review

Dr. Moodie introduced the Administration Staff members present:

- Kristen Falepaina: Director of Education
- Amanda Ammon: 9th Grade Teacher / High School Lead Teacher

Principal / Executive Director
Tamara Moodie, Ph.D.

Operations Director
Susan L. Leon

Governing Board
Glenn R. Pierce - *Chairman*
Robert Cambo - *Vice Chairman*
Yadira Martinez-Fernandez, M.D. - *Secy./Treas.*
Michael C. Marsh, J.D.
William "Max" Wyler
Carrie Landess, M.D.
Cicily Payne-Nestor, D.C.
Robin Parker, SLP.D., CCC - *Member Emeritus*

Consultants:
Frank Rodriguez, MS, BCBA
ABA Programming

- Frank Rodriguez: BCBA, consultant to SFACS

Dr. Moodie and the Staff then presented a corrective action plan to the Board. Dr. Moodie indicated that Administration Staff will meet daily and/or weekly with Teachers to ensure that the above measures are being addressed. Dr. Moodie will meet with the Administration weekly and/or monthly to oversee that the plan is being enforced properly. The governing board will review the progress on a quarterly basis.

Dr. Moodie mentioned that CSCS staff indicated that Teacher Assistants cannot serve as Substitute Teachers. Dr. Moodie reached out to several reliable aren't volunteers to ask if they would be interested in serving as Substitute Teachers. There is a course they must take and it requires a fee.

Mr. Pierce made a motion to the board to authorize parent volunteers to serve as Substitute Teachers pending they take and pass the required course, and that the school pay the required fee. Mr. Marsh seconded the motion, all approved.

Out-of-Field Waivers: The following individuals require an Out-of-Field Waiver for the Autism Endorsement.

Teacher Name	ESOL	ASD Endorsement	Subject Area
Melissa Ames		X	
Tamara L. Moodie		X	Elem K-6
Belkys Salvat		X	

Please note; (1) A waiver is being requested for Dr. Moodie. It is not currently required for Dr. Moodie to have one, but one is being requested in the event there is a change in the rule; and (2) Belkys Salvat was hired last week and is presently undergoing her background check by the CSCS office. Her waiver is being requested pending her being cleared. The board will be informed at the next board meeting on 2/02/19 if she does indeed clear.

Board Governance Training:

Ms. Leon reminded the governing board members that they must complete the 2-hour refresher training by January 19, 2019. The information was emailed to everyone.

Potential New Board Members:

Dr. Moodie reported to the board that she has cultivated a good working relationship with Dr. Susan Neimand, Dean of Education at Miami-Dade College. Dr. Moodie feels that she would be a good addition to the Governing Board given her expertise in the field of Education.

Mr. Pierce made a motion to appoint Dr. Neimand as an associate member of the Board's Advisory Committee and member of the newly convened Compliance Subcommittee of the Board. Mr. Marsh seconded the motion; all approved.

Mr. Pierce made a motion to convene a Compliance Subcommittee of the Board that will meet on a monthly basis with Dr. Moodie, and will report on a quarterly basis to the Governing Board. Mr. Marsh seconded the motion; all approved.

ESOL: has several Teachers who are holding Out-of-Field Waivers for ESOL. Dr. Moodie will be teaching the course at SFACS in conjunction with Miami-Dade College, and she proposed that the school pay the ESOL course fees for the staff taking the course.

Mr. Pierce made a motion for the Board to pay the ESOL course fees for the staff taking the course at SFACS; Mr. Marsh seconded; all approved.

Substitute Teachers: Dr. Moodie will be utilizing SFACS parent volunteers as substitute teachers; however, they must take a course in order to be certified. Dr. Moodie proposed to the board that the School pay their course fees.

Mr. Pierce made a motion for the Board to pay the ESOL course fees for the staff taking the course at SFACS; Mr. Marsh seconded; all approved.

Mr. Pierce made a motion to adjourn; all approved. The next meeting is scheduled for Friday, February 1, 2019.

Prepared by: Susan L. Leon

Signed by: 

Print Name: Yadira Martinez